



# R F D

Result Framework Document  
for  
Directorate General of Commercial  
Intelligence and Statistics  
(2018-19)

## Section 1: Vision, Mission, Objectives and Functions

### Vision

To be the finest repository of all kind of trade data viz. merchandise, service and inter-state and to disseminate the trade related information in the most friendly and usable manner to various stakeholders.

### Mission

- (i) To make available reliable and timely information relating to trade to the users and fulfill the data needs for informed decision making.
- (ii) To cater to the emerging data needs in a dynamic economic context through its publications.
- (iii) To use the best available information technology, hardware and software tools for data processing and dissemination of trade data.
- (iv) To publicise the business information through Indian Trade Journal (ITJ).

### Objectives

- 1 To make available data/statistics on foreign trade to Planners and Policy makers in Government and other users.
- 2 To make available information on inter-state trade to various stakeholders.
- 3 To publish ITJ on weekly basis.
- 4 Efficient functioning of the RFD System.

## Section 1: Vision, Mission, Objectives and Functions

### Function

The Directorate General of Commercial Intelligence and Statistics (DGCIS) is responsible for collection, compilation and dissemination of India's merchandise trade statistics and commercial information. The merchandise trade data for exports and import are processed and published by this directorate on monthly basis for formulating various trade policies of the government and for the users from all walks of life. The DGCIS also compiles and publishes the inland trade statistics inter alia inter-state movements of goods by rail, river, and air. Another publication namely, the Indian Trade Journal (ITJ), a weekly publication of DGCIS, is a repository material of commercial interest as well as a major channel for flow of information on tenders at the national and international level.

Section 2:  
Inter se priorities among Key Objectives, Success Indicators and Targets

Objective	Weight	Actions	Success Indicator	Unit	Weight	Target/Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
To make available data/statistics on trade to Planners and Policy makers in Government and other users.	78	Submission of Quick Estimates (QE) and Press Note (PN) on monthly export/import figures	Submission of April 2018 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> May	16 <sup>th</sup> May	17 <sup>th</sup> May	18 <sup>th</sup> May	After 18 <sup>th</sup> May
			Submission of May 2018 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Jun	16 <sup>th</sup> Jun	17 <sup>th</sup> Jun	18 <sup>th</sup> Jun	After 18 <sup>th</sup> Jun
			Submission of June 2018 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Jul	16 <sup>th</sup> Jul	17 <sup>th</sup> Jul	18 <sup>th</sup> Jul	After 18 <sup>th</sup> Jul
			Submission of July 2018 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Aug	16 <sup>th</sup> Aug	17 <sup>th</sup> Aug	18 <sup>th</sup> Aug	After 18 <sup>th</sup> Aug
			Submission of August 2018 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Sept	16 <sup>th</sup> Sept	17 <sup>th</sup> Sept	18 <sup>th</sup> Sept	After 18 <sup>th</sup> Sept
			Submission of September 2018 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Oct	16 <sup>th</sup> Oct	17 <sup>th</sup> Oct	18 <sup>th</sup> Oct	After 18 <sup>th</sup> Oct
			Submission of October 2018 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Nov	16 <sup>th</sup> Nov	17 <sup>th</sup> Nov	18 <sup>th</sup> Nov	After 18 <sup>th</sup> Nov
			Submission of November 2018 press note to DOC/DGFT	Date	1.5	15 <sup>th</sup> Dec	16 <sup>th</sup> Dec	17 <sup>th</sup> Dec	18 <sup>th</sup> Dec	After 18 <sup>th</sup> Dec
			Submission of December 2018 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Jan	16 <sup>th</sup> Jan	17 <sup>th</sup> Jan	18 <sup>th</sup> Jan	After 18 <sup>th</sup> Jan
			Submission of January 2019 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Feb	16 <sup>th</sup> Feb	17 <sup>th</sup> Feb	18 <sup>th</sup> Feb	After 18 <sup>th</sup> Feb
			Submission of February 2019 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Mar	16 <sup>th</sup> Mar	17 <sup>th</sup> Mar	18 <sup>th</sup> Mar	After 18 <sup>th</sup> Mar
			Submission of March 2019 QE/PN to DOC/DGFT	Date	1.5	15 <sup>th</sup> Apr	16 <sup>th</sup> Apr	17 <sup>th</sup> Apr	18 <sup>th</sup> Apr	After 18 <sup>th</sup> Apr

Section 2:  
Inter se priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Actions	Success Indicator	Unit	Weight	Target/Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		Release of principal commodity wise monthly export/import figures	Release of FTSI for the month of April 2018	Day	2.5	31	35	40	45	>45
			Release of FTSI for the month of May 2018	Day	2.5	30	35	40	45	>45
			Release of FTSI for the month of June 2018	Day	2.5	31	35	40	45	>45
			Release of FTSI for the month of July 2018	Day	2.5	31	35	40	45	>45
			Release of FTSI for the month of August 2018	Day	2.5	30	35	40	45	>45
			Release of FTSI for the month of September 2018	Day	2.5	31	35	40	45	>45
			Release of FTSI for the month of October 2018	Day	2.5	30	35	40	45	>45
			Release of FTSI for the month of November 2018	Day	2.5	31	35	40	45	>45
			Release of FTSI for the month of December 2018	Day	2.5	31	35	40	45	>45
			Release of FTSI for the month of January 2019	Day	2.5	28	35	40	45	>45
			Release of FTSI for the month of February 2019	Day	2.5	31	35	40	45	>45
			Release of FTSI for the month of March 2019	Day	2.5	30	35	40	45	>45

Section 2:  
Inter se priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Actions	Success Indicator	Unit	Weight	Target/Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		Release of Monthly Statistics of Foreign Trade of India (Export)	Release of MSFTI, Export for the month of April 2018	Day	2	61	65	70	75	80
			Release of MSFTI, Export for the month of May 2018	Day	2	61	65	70	75	80
			Release of MSFTI, Export for the month of June 2018	Day	2	62	65	70	75	80
			Release of MSFTI, Export for the month of July 2018	Day	2	61	65	70	75	80
			Release of MSFTI, Export for the month of August 2018	Day	2	61	65	70	75	80
			Release of MSFTI, Export for the month of September 2018	Day	2	61	65	70	75	80
			Release of MSFTI, Export for the month of October 2018	Day	2	61	65	70	75	80
			Release of MSFTI, Export for the month of November 2018	Day	2	62	65	70	75	80
			Release of MSFTI, Export for the month of December 2018	Day	2	59	65	70	75	80
			Release of MSFTI, Export for the month of January 2019	Day	2	59	65	70	75	80
			Release of MSFTI, Export for the month of February 2019	Day	2	61	65	70	75	80
			Release of MSFTI, Export for the month of March 2019	Day	2	61	65	70	75	80

Section 2:  
Inter se priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Actions	Success Indicator	Unit	Weight	Target/Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		Dissemination of Monthly Statistics of Foreign Trade of India (Import)	Release of MSFTI, Import for the month of April 2018	Day	2	61	61	65	70	75
			Release of MSFTI, Import for the month of May 2018	Day	2	61	61	65	70	75
			Release of MSFTI, Import for the month of June 2018	Day	2	62	62	65	70	75
			Release of MSFTI, Import for the month of July 2018	Day	2	61	61	65	70	75
			Release of MSFTI, Import for the month of August 2018	Day	2	61	61	65	70	75
			Release of MSFTI, Import for the month of September 2018	Day	2	61	61	65	70	75
			Release of MSFTI, Import for the month of October 2018	Day	2	61	61	65	70	75
			Release of MSFTI, Import for the month of November 2018	Day	2	62	62	65	70	75
			Release of MSFTI, Import for the month of December 2018	Day	2	59	60	65	70	75
			Release of MSFTI, Import for the month of January 2019	Day	2	59	60	65	70	75
			Release of MSFTI, Import for the month of February 2019	Day	2	61	61	65	70	75
			Release of MSFTI, Import for the month of March 2019	Day	2	61	61	65	70	75

Section 2:  
Inter se priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Actions	Success Indicator	Unit	Weight	Target/Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
To make available information on inter-state trade to various users	05	Dissemination of inter-state trade information on movement/flows of goods by rail, river and air	Yearly Publication of Inter-State movement/flows of goods by rail, river and air	Month	05	7	8	9	10	>11
To release foreign trade index		Releasing foreign trade index number and terms of trade for Export and Import	Monthly release of foreign trade index	Day	05	10	12	14	16	>16
To publish ITJ on weekly basis.	06	Publication of ITJ	Release of ITJ every Wednesday	Day	06	Wednesday	Thursday	Friday	Saturday	Sunday
Efficient functioning of the RFD System	11	Timely submission of RFD for 2018-19	On-time submission	Day	2	28 <sup>th</sup> Feb. 2018	1 <sup>st</sup> March 2018	2 <sup>nd</sup> March 2018	3 <sup>rd</sup> March 2018	4 <sup>th</sup> March 2018
		Timely submission of results for 2018-19	On-time submission	Day	2	31 <sup>st</sup> March 2019	1 <sup>st</sup> April 2019	2 <sup>nd</sup> April 2019	3 <sup>rd</sup> April 2019	4 <sup>th</sup> April 2019
		Finalise a strategic plan for RC	Finalise a strategic plan for next 5 years	Day	2	10 <sup>th</sup> Dec 2018	15 <sup>th</sup> Dec 2018	20 <sup>th</sup> Dec 2018	24 <sup>th</sup> Dec 2018	31 <sup>st</sup> Dec 2018



Section 2  
Inter se priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Actions	Success Indicator	Unit	Weight	Target/Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		Identify potential area of corruption related to organisation and develop an action plan to mitigate them	Finalise an action plan to mitigate potential area of corruption	%	2	10 <sup>th</sup> Dec 2018	15 <sup>th</sup> Dec 2018	20 <sup>th</sup> Dec 2018	24 <sup>th</sup> Dec 2018	31 <sup>st</sup> Dec 2018
		Implementation of sevottam	Create a sevottam compliant system to implement, monitor and review Citizen's Charter	Day	2	10 <sup>th</sup> Dec 2018	15 <sup>th</sup> Dec 2018	20 <sup>th</sup> Dec 2018	24 <sup>th</sup> Dec 2018	31 <sup>st</sup> Dec 2018
			Create a sevottam compliant system to redress and monitor public grievances	Day	2	10 <sup>th</sup> Dec 2018	15 <sup>th</sup> Dec 2018	20 <sup>th</sup> Dec 2018	24 <sup>th</sup> Dec 2018	31 <sup>st</sup> Dec 2018
		ISO 9001:2015 Certification – Renewal of QMS	Implementation of ISO 9001:2015	Day	2	31 <sup>st</sup> May 2018	15 <sup>th</sup> June 2018	30 <sup>th</sup> June 2018	15 <sup>th</sup> July 2018	31 <sup>st</sup> July 2018

**SECTION 3**  
**Trend Values of Success Indicators**

Objective	Actions	Success Indicator	Unit	Actual Value for FY 15-16	Actual Value for FY 16-17	Actual Value for FY 17-18	Projected Value for FY 18-19
	Dissemination of Monthly Statistics of Foreign Trade of India (Export & Import)	Release of MSFTI, Export & Import for the month of April	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of May	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of June	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of July	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of August	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of September	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of October	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of November	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of December	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of January	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of February	Day	100	100	100	100
		Release of MSFTI, Export & Import for the month of March	Day	100	100	100	100

## SECTION 4

### Description and Definition of Success Indicators and Proposed Measurement Methodology

**Quick Estimate and Press Note:** Monthly estimates of trade values for export and import on major principal commodity groups are generated and sent to DGFT/DOC for release. This release also has monthly figure of previous financial year along with cumulative figures for the current and previous financial years.

**Foreign Trade Statistics of India (FTSI):** This release contains information of India's Import and Export of Principal Commodities by Countries (in Rs. & \$) etc.

**Monthly Foreign Trade Statistics of India (MSFTI):** The MSFTI trade data contains detailed level information on commodity (8-digit ITCHS code), country and port. It also contains principal commodity by countries and country wise trade information

**Indian Trade Journal (ITJ):** This weekly publication provides government tenders and trade related information.

## SECTION 5:

### Specific Performance Requirements from other Departments

Department / Ministry	Relevant Success Indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?
Directorate of System, CBEC, Min. of Finance	In respect of all actions of Objective 1	Detailed records of foreign trade data on daily basis	To release and disseminate foreign trade statistics	Absolutely essential	Delay in release and dissemination of foreign trade statistics
Development commissioner, SEZs	In respect of all actions of Objective 1	Detailed records of foreign trade data on monthly basis	To release and disseminate foreign trade statistics	Absolutely essential	Delay in release and dissemination of foreign trade statistics
Custom stations	In respect of all actions of Objective 1	Detailed records of foreign trade data on daily basis	To release and disseminate foreign trade statistics	Absolutely essential	Delay in release and dissemination of foreign trade statistics

## Section 6: Outcome/Impact of Organisation

Sl. No.	Outcome/Impact of Organisation	Jointly responsible for influencing the outcome/impact with the following organization/ministry /departments	Success Indicator	Unit	2014-2015 (%)	2015-2016 (%)	2016-2017 (%)	2017-2018 (%)
1	Dissemination of trade information	DGFT/DOC & Directorate of System, CBEC Min. of Finance	Release of MSFTI	Day	100	100	100	100
2	Input information for trade policy and FTA decision	DGFT/DOC	Release of MSFTI	Day	100	100	100	100
3	Foreign trade target evaluation	DGFT/DOC & Directorate of System, CBEC Min. of Finance	Submission of Press Note to DGFT/DOC	Day	100	100	100	100
4	Wider publicity of tenders and trade information	Government of India Press	Publication of ITJ	Day	100	100	100	100