



No. :E-III/1(3)/98,vol-2

Dated: the 14<sup>th</sup> September,2022


**Subject: Repairing & Overhauling of Iron Removal Filtration Plant & Water Softening Plant of Capacity 45 Cum per hour in DGCI&S, Kolkata - regarding.**

For and on behalf of the President of India, the Director General, Directorate General of Commercial Intelligence & Statistics, 565-Anandapur, Sector-I, Plot No.22, Kolkata – 700 107 invites sealed quotations for **“Repairing & Overhauling of Iron Removal Filtration Plant & Water Softening Plant of Capacity 45 Cum per hour in DGCI&S, Kolkata”** from reputed, experienced, financially sound, Kolkata based Registered companies/firms.

Details of Tender Document is available at website of this Directorate, viz., [www.dgciskol.gov.in](http://www.dgciskol.gov.in), and also at Indian Trade Journal [itj.gov.in](http://itj.gov.in). Organizations capable and interested, may please submit the quotation in a sealed covered envelop separately for **Technical Bid** and **Financial Bid** super-scribing **“Repairing & Overhauling of Iron removal filtration plant & water softening plant of capacity 45 Cum per hour in DGCI&S, Kolkata”** to the under signed by 2.00 p.m. of 28.09.2022.

Earnest Money (refundable) to the tune of Rs.60000/- (Rupees Sixty thousand) only in the shape of Demand Draft/Banker’s cheque from any nationalized/Scheduled bank in favour of **Director General, DGCI&S, Kolkata** payable at Kolkata shall have to be submitted along with the tender. The Tender will be opened on 28.09.2022 at 3.00 p.m. If the opening of tenders (28.09.2022) does not materialize on the prescribed date and time due to the reasons beyond our control, the same will be opened on the next working day at the same time and place.

This office reserves all right to accept or cancel any quotation without assigning any reason.

  
(MANISH KUMAR)  
DEPUTY DIRECTOR &  
HEAD OF OFFICE

GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
DIRECTORATE GENERAL OF COMMERCIAL INTELLIGENCE & STATISTICS  
VANIYA TATHYA SADAN  
565 – ANANDAPUR, SECTOR-I, PLOT NO.22  
KOLKATA – 700 107.

## **TENDER DOCUMENT**

### **Repairing & Overhauling of Iron Removal Filtration Plant and Water Softening Plant of Capacity 45 Cum per hour in DGCI&S, Kolkata**

Bid Publishing Date : 14th September, 2022.

End of Bid Submission  
Time & Date : Till 2.00 p.m. on September 28th, 2022

Bid Opening Time & Date : 3.00 p.m. on September 28th, 2022

## **Scope of Work**

Repairing & Overhauling of Iron Removal Filtration Plant and Water Softening Plant of Capacity 45 Cum per hour. Other than as required, the brief description of scope of work includes:

1. Unloading of exhausted filter media from the Iron Removal Filter vessel with proper care
2. Through cleaning and scrapping inside of the existing Iron Removal filter vessel properly i/c painting with single coat of anticorrosive black bituminous paint
3. Supplying and loading of required quantity of new live filter media in to the Iron Removal Filter vessel.
4. Through cleaning, scrapping out side of vessel properly i/c painting with one coat red oxide primer & two coats of synthetic enamel paint.
5. Repairing of defective frontal valve of the plant & replacement of required spare parts for smooth operation.
6. Taking out the exhausted catalyst ( $MnO_2$ ) from Aeration Chamber and fill up the same with required quantity live catalyst ( $MnO_2$ ).
7. Repairing and servicing of Air Compressor by changing of compressor oil i/c repairing of motor & Starter.
8. Commissioning of the Iron Removal Filtration plant.
9. Unloading of existing Bed Support media and Resin media from the water Softening Plant vessel with proper care.
10. Through cleaning and scrapping inside of the existing water Softening Plant vessel properly i/c painting with single coat of anticorrosive black bituminous paint.
11. Checking of the existing Bed Support plate and replacement of entire strainer of Water Softening Plant.
12. Rejuvenation of entire unloaded resin with HCl and common Salt with proper care and washing the same to make it live again.
13. Supply and loading new Cation Resin in to the Water Softening Plant.
14. Through cleaning scrapping outside of vessel properly i/c painting with one coat red oxide primer & two coats of best quality synthetic enamel paint.
15. Repairing of defective frontal valve of the plant & replacement of required spare parts for smooth operation.
16. Through cleaning and scrapping inside & outside of the existing Brine Tank properly i/c. repairing of ejector system.
17. Replacement of Ejector system of Water Softening Plant.
18. Through cleaning and scrapping inside & outside of the existing Salt Saturator properly i/c. repairing of the Salt saturator.
19. Painting of outside of the Salt Saturator with two coats of Weather coat over a coat of primer.
20. Commissioning of the Water softening plant.
21. Supplying fittings and fixing of 100 mm dia C.I. butterfly Valve.
22. Supply, fittings and fixing of 80 mm dia C.I. Diaphragm Valve.
23. Repairing of damaged frontal pipe line i/c. replacement of 25 mm dia 2 Nos. Air vent GM valves, 40 mm dia 1 no. GM valve for blending line.
24. Providing, Installing, Testing & commissioning of Alum Dosing system by Electro Magnetic Metering doser with 50 Ltrs. Capacity PVC solution tank.
25. Providing, Installing, Testing & commissioning of Soda Dosing system by Electro Magnetic Metering doser with 50 Ltrs. Capacity PVC solution tank.

26. Providing, Installing, Testing & commissioning of Chlorine Dosing system by Electro Magnetic Metering doser with 50 Ltrs. Capacity PVC solution tank.
27. Removal of all dismantled materials from Water Treatment Plant such as unloaded Exhausted media, PVC strainers etc.

### **General Terms and Conditions**

1. The Contract is regular in nature and needed to be done on monthly basis (or whenever required) and interested party is requested to go through each and every page of the tender documents before submitting the same. The financial bid (Annexure-II) is required to be submitted on separate envelope in case of open tender, anyhow display of financial bid other than in closed envelope will lead to disqualification of the vendor from the current bid.
2. The vendor must have servicing outlet in West Bengal.
3. Non-Blacklisted certificate need to be submitted.
4. The contracting Company/Firm/Agency shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency without the prior written consent of this Directorate.
5. The tenderer will be bound by the details furnished by him/her to this Directorate while submitting the tender or at subsequent stage. In case, any of such documents furnished by him/her is found to be false at any stage, it would be deemed to be a breach of terms of contract making him/her liable for legal action besides termination of contract.
6. The contract will be awarded on merit basis after examining technical specifications quoted by the agencies, working performance in maintenance of above said work in any organization (Government or Private) and overall examination of tender bids of the Company/firm/agency.
7. Service completion certificate need to be submitted.
8. The contract can be terminated by this Directorate at any time without assigning any reasons after giving a month's notice and the decision of this Directorate shall be final and binding.
9. The period of contract will be valid for one year which may be extended for further one year with the consent of both the parties.
10. The one-year period of servicing will commence from the date of acceptance of Contract.
11. No extra payment, whatsoever, on account of natural calamities or otherwise will be made except what is permitted under this contract. It shall be responsibility of the contractor to carry out the work satisfactorily throughout the year.
12. The work is to be carried out in the office premises itself. However, only such work which cannot be done in the office premises will be allowed to be done outside with the written permission of the Head of office or any higher officer. No extra payment would be made on this account.
13. The Company/Firm/Agency shall depute a coordinator who would be responsible for immediate interaction with this Directorate, so that services of the persons deployed by the Company/Firm/Agency could be availed optimally without any disruption.
14. The bidder must submit escalation matrix of telephone numbers for service support with the tender.
15. During the course of servicing or repairing this Directorate shall not be liable for any damage or loss direct, indirect or consequential to any person or property/procurement of the Servicing Agency, as a result of operation/breakdown or accident of this machine or any other circumstances beyond the control of this Directorate.

16. In case, the person employed by the successful Company/Firm/Agency commits any act of omission/commission that amounts to misconduct/ indiscipline/ incompetence, the successful Company/Firm/Agency will be liable to take appropriate disciplinary action against such persons, including their removal from site of work, if required.
17. It will be the responsibility of the service providing Company/Firm/Agency to meet transportation, food, medical and any other requirements in respect of the persons deployed in this Directorate and this Directorate will have no liabilities in this regard.
18. The persons deployed by the service providing agency shall neither claim nor shall be entitled to pay, perks and other facilities admissible to regular/confirmed employees of this Directorate during the contract period or after expiry of the contract.
19. In case of any dispute in the service contract, the decision of the Head of Department, Directorate General of Commercial Intelligence and statistics, shall be final and binding on you.
20. The successful Company/Firm/Agency shall maintain all statutory registers under the Law. The agency shall produce the same on demand to the concerned authority of this Directorate or any other authority under the Law.
21. Payment terms as follows:
  - a) No advance payment will be made.
  - b) The payment shall be made after successful completion and handing over of work in all respect in monthly basis.
22. The successful Company/Firm/Agency shall also be liable for depositing all taxes, levies, educational Cess, etc. to concerned tax collection authorities from time to time as per extant rules and regulations on account of services rendered by it to this Directorate.
23. Should any statutory levy or tax of any nature, including Service Tax become applicable to this agreement at any time, it is understood and agreed that such incidents will be borne by the Servicing Agency.
24. EARNEST MONEY DEPOSIT (EMD):
  - a) Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD.
  - b) Bid Security deposit equal to an amount of Rs.60000/- (Rupees Sixty thousand only)in the form of A/C Payee Demand Draft from a commercial Bank/Bank Guarantee from a Commercial Bank which should remain valid at least for a period of 45 days beyond the final bid validity period payable to Director General, DGCI&S, Kolkata, must accompany the tender. Tender not accompanied with prescribed EMD or EMD submitted in any other form i.e. Cheque or Cash will not be considered for evaluation.
25. FOREFEITURE OF EMD: The EMD will be forfeited under the following conditions:
  - a) If the tenderer withdraws or amend, impairs or derogates from the tender in any respect within the period of the validity of the tender.
  - b) If the bidder withdraws the bid before the expiry of the validity period of the bid or within the time frame of the extension given by Head of Department, DGCI&S, Kolkata in special case communicated before the expiry of the bid.
  - c) If the bidder fails to comply with any of the provisions of the terms and conditions of the bid document.
  - d) If the selected bidder fails to execute agreement in prescribed format furnish the bank guarantee within the prescribed time.
26. RETURN OF EMD

- a) The earnest money of all the unsuccessful bidders will be returned as early as possible after the expiry of the period of the bid validity but not later than 30 days of the issue of the work order to the successful bidder.
  - b) The EMD of the successful bidder shall be returned after receiving the Bank Guarantee.
  - c) No interest will be paid by this office on the Earnest Money Deposit.
27. A performance security amount of 3 % is to be provided by the successful bidder immediately after being awarded the contract in the form of Demand Draft/Pay Order drawn in favor of Director General, DGCI&S, Kolkata payable at Kolkata or Bank Guarantee issued by a reputed Bank or fixed Deposit Receipt (FDR) made in the name of the agency but hypothecated in favor of Director General, DGCI&S, Kolkata valid for 60 days beyond the expiry of period of guarantee period.

### **Instructions for Tender Submission**

1. The Bid is to be submitted in the Prescribed Formats (Annexure I, II & III) enclosed to this Tender Notice along with other documents as asked in tender document. Tenders submitted otherwise would not be considered.
2. Each interested bidder is allowed to submit only a single tender.

### **Additional Conditions/Requirements**

1. The Tender will be accepted by the Competent Authority in DGCI&S as per the rules/instructions issued by the Government of India from time to time in the matter.
2. The Directorate reserves the right to reject any or all Tenders/extend the date of opening of Tender etc. without assigning any reasons thereof.
3. In addition to its right to determine the contract upon fault of the Successful Bidder, the Directorate reserves the right to cancel the contract after giving a month's notice to the contracting agency in whole or in part without assigning any reasons and also reserves the right either to pay or not to pay the Successful Bidder for either part of the contract work or whole of the contract work executed, if they are not according to the Directorate's specifications and complete satisfaction.

### **Legal**

1. The successful Company/Firm/Agency shall maintain all statutory registers under the Law. The agency shall produce the same on demand to the concerned authority of this Directorate or any other authority under the Law.
2. The Tax Deduction at Source (TDS) shall be deducted as per the provisions of Income Tax Department, as amended from time to time and a certificate to this effect shall be provided to the agency by this Directorate.
3. In case of breach of any terms and conditions attached to this contract, this Directorate reserves right to terminate the contract during the period after giving a months' notice to the contracting agency and may also forfeit the performance security.

**(ANNEXURE-I)**

**Submission of Technical Bid:**

1. Name of the Bidding Agency: \_\_\_\_\_

2. Contact Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Contact No./Details:

Mobile No.:

E-mail ID.:

Website (if any):

4. PAN (Attach self-attested copy): \_\_\_\_\_

7. G ST Registration No. (Attach self-attested copy): \_\_\_\_\_

8. EMD submitted (Yes/No): \_\_\_\_\_

9. MSME Certificate (Attach self-attested copy): \_\_\_\_\_

10. Document supporting servicing outlet in West Bengal \_\_\_\_\_  
(Attach self-attested copy)

11. Documents supporting working experience \_\_\_\_\_  
(Attach self-attested copy)

12. Non-Bankruptcy undertaking (Attach self-attested copy):

13. Non-Blacklisted certificate (Attach self-attested copy):

14. Additional Information, if any

Date:

Name:

Place:

(Signature & Seal of Bidding Agency)

**(ANNEXURE-II)**

**Financial Bid Specifications:**

Sl. No.	Particulars	Rate in Rs (a)	Tax (%) (b)	Total (a+b)
1	Repairing & Overhauling of Iron Removal Filtration Plant and Water Softening Plant of Capacity 45 Cum per hour in			

Enclosures to be submitted with the Bid:

Tender Document, Submission of Technical Bid, Financial Bid Specifications & Machine Profile (Annexure I, II) (Given format to be adopted/used by the bidder) ***must be duly signed and stamped on every page.***

Date:

Place:

(Signature & Seal of Bidding Agency)



## DECLARATION

I, \_\_\_\_\_ Son/Daughter/Wife of  
\_\_\_\_\_, Proprietor/ Director/ authorized signatory of the  
Company/firm/Agency, mentioned above, is competent to sign this declaration and execute  
this tender document.

I have carefully read and understood all the terms and conditions of the tender and undertake  
to abide by them.

The information/documents furnished along with the above application are true and authentic  
to the best of my knowledge and belief. I/we am/are well aware of the fact that furnishing of  
any false information/fabricated document would lead to rejection of my tender at any stage  
besides liabilities towards prosecution under appropriate law.

Signature of authorized Person

Name:

Seal:

Date:

Place: