

No. 60(1)/86 Estt.- I
GOVERNMENT OF INDIA
MINISTRY OF COMMERCE AND INDUSTRY
DEPARTMENT OF COMMERCE
DIRECTORATE GENERAL OF COMMERCIAL INTELLIGENCE AND STATISTICS
1, COUNCIL HOUSE STREET, KOLKATE - 700001

Corrigendum

Dated the 1st December, 2009

OFFICE MEMORANDUM

**Subject : Filling up Library & Information
Assistant in the Directorate General of
Commercial Intelligence and Statistics,
Kolkata.**

One post of Library & Information Assistant (Group B post) in the Scale of Rs. 9300 – 34800 + Grade pay Rs. 4200 is lying vacant in this Directorate and is required to be filled up by deputation immediately. As per Recruitment Rules for the post, the vacancy is to be filled up by deputation for a period of ordinarily not exceeding 3 years. Officials of the Central Government having a degree from a recognized University or equivalent with degree in Library Science from a recognized University and holding analogous posts on regular basis or with 10 years regular service in the grade of Rs. 5200 – 20200 + Grade pay Rs. 2400 or with 18 years regular service in the grade of Rs. 5200 – 20200 with grade pay of Rs. 1900 . The candidate selected for the post will be treated as on deputation and his/her pay will be regulated in accordance with the Ministry of Finance. O.M. No. 10(24) Estt.- III/60 dated 04.05.61 as amended from time to time.

2 . Department /Offices of the Central Government are requested to circulate the vacancy among suitable candidates working under their control. Application from eligible candidates, who can be spared, may kindly be forwarded in the prescribed proforma(Annexure – II) along with their up to date

C.R. dossiers, to this office by 31.01.10.

3 . Vigilance Clearance Certificate indicating that no disciplinary or criminal proceedings are pending or being contemplated against the employee concerned should also be attached. .

4 . Candidates exceeding 56 years of age as on closing date for the receipt of application will not be eligible to apply for the post.

5. Candidates who volunteer for the post will not be permitted to withdraw their Candidature later on. Names recommended without C.R. Dossiers, Personal Data and Vigilance Certificate and received after the stipulated time will not be considered for selection.

6 . Application is required to be submitted through proper channel.

(R. K. JENA)

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Govt.Deptts/Office/Em
ployment News.

To

Central

1 Name of Post
2 No. of Post
3 Pay Scale
6 Essential
qualification

4 Eligibility
5

ANNEXURE-I

: Library & Information Assistant

: One(I)

: Rs. 9300-34800 + Grade Pay Rs. 4200

: Officers under the Central Govt. Service holding analogous posts on regular basis or with 10 years regular service in the grade of Rs. 5200-20200 + Grade pay Rs. 2400 or with 18 years regular service in the grade of Rs. 5200-20200+ Grade Pay of Rs. 1900.

: (i) Degree from a recognized University or equivalent
(ii) Degree in Library Science from a of recognized University or Equivalent.

ANNEXURE-II

1. Name :
2. Educational Qualification 3. Present post held and Scale of Pay 4. Present Pay Drawn 5. Post held on regular basis 6. Permanent post held and date of confirmation : : : : :

7. Brief service particulars 8. Experience
9. Date of return for last deputation if any 10. Whether belongs to SC/ST

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Signature of the Candidate